

**CITY OF LOVELAND
MEMORANDUM**

TO: Mayor and Council

FROM: David Kennedy, City Manager

RE: Weekly Update

DATE: October 22, 2021

Administration

Flags throughout the city have been lowered to half-staff in honor of General, Colin Powell.

Monday, Assistant City Manager, Tom Smith, City Engineer, Cindy Klopfenstein, Economic Development Specialist, Eva Wisby, Permit Specialist, Becky Noel, and I, participated in a zoom meeting with the City of Montgomery, Assistant City Manager, and their Arborist. The purpose of the meeting was to review the role of the Arborist for the City of Montgomery and how potentially a similar position could be beneficial to Loveland.

Tuesday, City Council hosted the Boards and Commissions Appreciation Dinner at The Landing Event Center. The event was well attended and appreciated by our committee members.

On Wednesday, Loveland U visited the Stage Company. Pat Furterer and members of the Loveland Stage Company shared the history of the theater and discussed the complexity of putting a production together on a shoestring budget. Class members toured the building and before learning some choreography.



The IT Board met Thursday to review the status of the city's current IT projects. Among the projects are the integration of an active directory, modifications to access control systems, and an inventory and disposal of old equipment for surplus or recycling. Future budget projects were also discussed.

Building and Zoning

Building and Zoning Clerk, Becky Noel, Zoning and Economic Development specialist, Eva Wisby, and Assistant City Manager, Tom Smith met with Avocette Technologies and Accela to review the status of building and zoning software including, data conversion, the setup of a mobile/digital payment adaptor with LexisNexis, and GIS integration. Public Works Intern, Gwendolyn Lloyd, has been invaluable in preparing the GIS component of the software. It is anticipated that a test run will take place in January and go live in March.

Lots 30 and 19 of the ChimneyRidge Subdivision have been issued building permits.

Finance

On Wednesday the Finance Commission met to discuss third quarter 2021 financials and to continue the 2022 budget process. The commission will meet again on Wednesday November 3rd at 5 PM in council chambers to continue developing the 2022 budget.

Public Relations

Marketing and Communications Coordinator Krista Rose issued two press releases this week: [City Applying for EDA Grant for Proposed Parking Garage](#) and [Paving Work Scheduled](#). She also filmed two videos with the Loveland Police Department. Officer Jacob Steinkoenig, School Resource Officer at St. Columban, recorded a [video about National School Bus Safety Week](#) (Oct. 18-22). Lt. Mike Szpak recorded a [video](#) with Halloween safety tips and a reminder about the LPD's Candy Police program. Thank you to both officers for their time this week! This week Krista also published the city's monthly e-newsletter, which can be accessed [here](#).

LSFD

Thursday, Mr. Red was transported by LSFD for surgery on his damaged right leg. Mr. Red is anticipated to be off of the Injured List (IL) before spring training.



Public Works

The road subgrade proof-roll inspection in ChimneyRidge was performed this week. Curbs were installed and paving is scheduled to begin on Saturday.

A pre-construction meeting for the Heights Insert Valve project was held by staff this week with Larry Smith, Inc., their subcontractor EJ Prescott, and a representative from Hamilton County Community Development. The contractor anticipates beginning work on November 8, pending submittal approvals, and expects to complete the work within approximately 4 days.

Milling of W. Loveland Avenue between Anniversary Park and Loveland-Madeira Road, as well as State Route 48 from uphill of Five Points to the O'Bannon Creek bridge commenced Thursday night and will continue overnight tonight. Paving on these road sections is scheduled for Sunday through Tuesday nights.

Police

This week LPD officers assisted Hamilton Township with a serious accident on State Route 48 north of Loveland. Chief Rahe met with Children's meeting House for a threat and vulnerability assessment. Officer Jacob Steinkoenig and Lieutenant Mike Spzak both created videos for media release with the help of Marketing and Communications Coordinator Krista Rose.

Upcoming Events and Meetings

The Comprehensive Master Development Plan Steering Committee will meet on Monday at 7 p.m. at City Hall.

City Council will meet on Tuesday, October 25, at 7:00 p.m. at City Hall.