



City of Loveland

MEMORANDUM

TO: Mayor and Council
FROM: David Kennedy, City Manager
RE: Weekly Update
DATE: April 22, 2022

Administration

This week, the city's Finance Clerk, Dawn Everett, notified staff that she will be retiring at the end of June. In my 7 ½ years I have had the privilege of working with Dawn, she has never once had anything but a smile on her face, and always enjoyed serving the residents of Loveland. Dawn's professionalism, patience, appreciation for customer service, calm under fire demeanor, and unmatched knowledge of UC Bearcats sports will be hard to replace.



Tuesday, I had the opportunity to meet with Jackie and Katie Butler from Mile 42 Coffee. The purpose of the meeting was to look at locations on the south side of the downtown business district where seating and bike racks could be added for the many visitors that park in the Linda Cox Trailside Parking Area.

City employees attended a discriminatory harassment training session presented Johnathan Kelly from Disnmore & Shohl this week.

The city is gearing up for this year's Loveland U citizens academy. Earlier this year, Facilitator Ray Kingsbury announced his retirement, and the city began the search for a new facilitator. Former Councilman, Mayor, and Vice Mayor Rob Weisgerber has agreed to lead the program in 2022.

Building and Zoning

At Hops and Berry, wiring for the iPad installation was completed and interior finish work is continuing. A mobile food truck vendor application will be considered at the May 4, 2022 Planning and Zoning Commission Meeting.

Here are some additional highlights from the Building and Zoning Department activities from this past week:

- Plan review letters were completed and distributed for the new Rumpke fleet maintenance facility.
- Work continues to bring 111 N. Third Street into compliance. Staff met with the owner to discuss progress and answer questions.
- Accela online payment portal testing continues.
- The renovation work at the Wicked Pickle is wrapping up and they should be opening in the next few weeks.

Public Relations

The city's April e-newsletter was distributed this week. [Read here.](#)

Staff participated in two Homearama planning meetings this week. A large meeting was held with the Home Builders Association and city staff, police, and fire/EMS to discuss logistics such as emergency protocol, traffic routes, and shuttle schedules. A second meeting was held to discuss special events that will take place during Homearama. One such special event will be Loveland Resident Day on August 12. All Loveland residents will receive discounted admission (proof of residency required). Residents and businesses can learn more about Homearama on this [webpage](#).

The city began a communication campaign to relay the facts to residents about the [Fire and EMS Levy](#) on the May 3 ballot. A press release, webpage, social media announcements, and video were published.

Details for the [Dog Park Grand Opening](#) were announced. This event will be held May 7 from 10 a.m. – noon at Kiwanis Park. Feedback has been great on social media, and the community seems very excited for the event.

Marketing & Communications Coordinator Krista Rose attended a training with Cincinnati Bell regarding the Smart City program. Since 2021, the city has partnered with Cincinnati Bell to bring free public Wi-Fi to Downtown Loveland. Log on from your smart device by joining the LovelandFreeWifi network.

Have you seen the Loveland Frogman?! Well, you may be in luck... Dedicated resident and volunteer Mike Meldon suggested the city should have a frog mascot to help foster community. The mascot could be present for city celebrations like parades, festivals, ribbon cuttings, etc. Staff identified a costume company, and the idea is in development.

Public Works

This week, the city submitted a preliminary request for funding through the Purina Foundation for the installation of a dog water fountain at the city's new dog park. This project was identified as a needed addition to the park (by both the dogs and their owners).



Proposed Dog Water Fountain

This week, the city was notified that its grant request to the Clermont Park District for the installation of Automated External Defibrillators (AED) at McCoy and Nisbet Park was partially funded. The city will receive enough funding for the installation of one AED, and it is the opinion of LSFDF Staff that it be installed at McCoy Park.

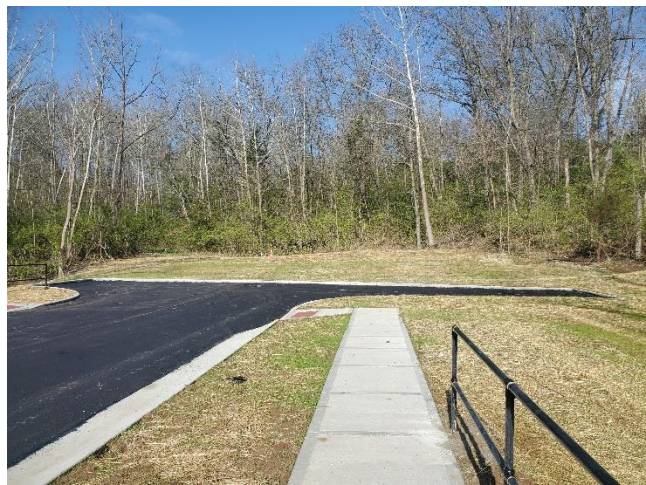
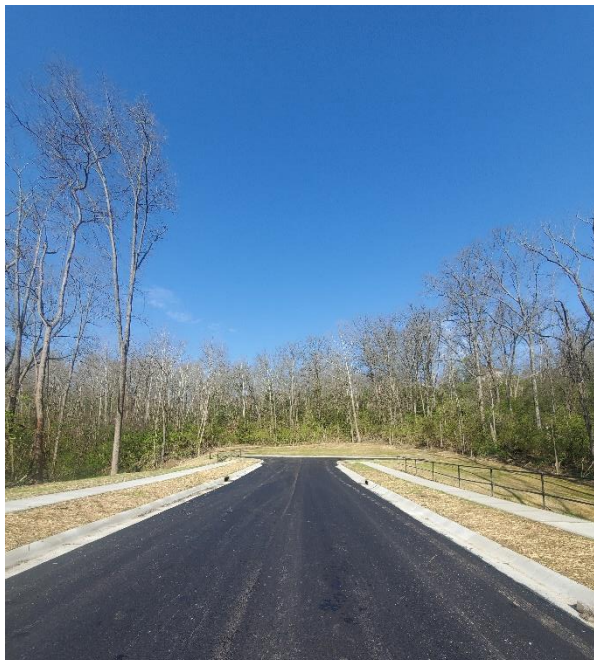
Speaking of AED's, this week a new AED was installed adjacent to the concession stand at Phillips Park. This project was a joint effort between the city and our youth sports leagues.



Work on the traffic signal improvement portion of the Main and Chestnut Street project continued this week with cross-walls signals installed at the Wall Street/West Loveland and Main Street/Loveland Madeira Road intersections.



The Miami Drive Culvert Replacement project was completed this week, as the entire roadway was re-paved. In addition to replacing a collapsed storm box culvert, the project included the installation of a T-Type Style Turn Around as the road previously had no cul-de-sac. Given the steepness of grade along the box culvert area, railings were added adjacent to the new sidewalks for safety. The project, which went largely unnoticed, was a significant improvement to the roadway and the city's stormwater system. Special thanks to City Engineer, Cindy Klopfenstein, for securing the funding for the project.



Work continued on the city's new Public Works Office and Storage Building project this week, with wall sections being installed.



Police

Many of our officers are involved in the community both here in Loveland and where they live. You may only see a uniform at times, but our men and women are individuals with a passion to serve and care for others in and outside the City of Loveland.



School Resource Officer Steinkoenig/ a coach with the Loveland Tigers

The DEA National Drug Take Back Day is right around the corner here at the Loveland Safety Center located at 126 S Lebanon Rd, Loveland, OH 45140. Take note: We will have officers stationed at the Safety Center on the date and time pictured.



Finance

Monday was Tax Day and Finance Clerks Dawn Everett, and Ann Gott did an outstanding job assisting the large number of customers that came in to meet the filing deadline.

On Tuesday, the Finance Commission held its second meeting of 2022. The Commission reviewed and discussed the city's financials for the first quarter of the year and also discussed the financial outlook for the city's water system.

The audit team from Clark Schaefer Hackett was at City Hall on Thursday for their initial visit to review 2021 financials. The auditors ran a variety of tests of the city's financial controls which required Finance Department staff to pull files from 2021 transactions and answer a variety of questions. The audit team will return in May to continue the annual audit process.

Upcoming Meetings

The Loveland Sustainability Council will host an electronic recycling drop off on Saturday, April 23, at the E. Loveland Nature Preserve from 1:00 to 4:00 p.m.

City Council will meet on Monday, April 25, at 7:00 p.m. at City Hall.

The Comprehensive Master Plan Steering Committee Meeting is scheduled to meet on Wednesday, April 27, at 6:00 p.m. at City Hall.

The Historic Preservation Planning Commission is scheduled to meet on Wednesday, April 27, at 7:00 p.m. at City Hall.

I will be out on Friday April 29. During my absence, Cory Wright, will serve as Acting-City Manager