



## City of Loveland

### MEMORANDUM

**TO:** Mayor and Council

**FROM:** David Kennedy, City Manager

**RE:** Weekly Update

**DATE:** June 24, 2022

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#### **Administration**

Thanks to a donation from the Loveland Symmes Firefighters Association, umbrellas have been added to the new outdoor dining in front of City Hall.



Tuesday, Assistant City Manager Cory Wright, and Assistant to the City Manager Misty Brents met with Drews Mitchell, College and Career Readiness Counselor for the Loveland School District to discuss a possible internship program with the city.

On Thursday, the city, in partnership with the Adams County Land Reutilization Corporation (Land Bank), successfully closed on the purchase of the Mobil Fuel Station located at 106 West Loveland Avenue. The closing went smoothly, and the mobile station owner will be concluding operations in the next few weeks in anticipation of transferring the property to the Land Bank for purposes of commencing environmental remediation, demolition, and site preparation activities in furtherance of the planned roadway improvements and other enhancements aimed at alleviating congestion and improving the character of the Historic Downtown. The city is grateful for the opportunity to partner with the Adams County Land Bank in furtherance of this project. Also, special acknowledgement goes out to Assistant City Manager, Cory Wright and City Solicitor, Joe Braun for their efforts in coordinating the many elements associated with completing this important land purchase.



This week, Patriot Engineering contracted with Choice One Engineering as a sub-consultant to prepare a preliminary development plan and grading plan for purposes of completing the Preliminary Jurisdictional Determination Application (PJDA) required by the United States Army Corps of Engineers, which will ultimately authorize excavation and clearing activities on the site to commence. Additionally, Meristem will complete the other components of the PJDA under the direction of Patriot Engineering. The target is to have the preliminary grading and clearing plans completed some time next week. Once the preliminary development, clearing, and grading plans are finalized, and the PJDA is completed, Meristem and Patriot Engineering will file the PJDA with the United States Army Corps of Engineers for approval. As discussed within the recently completed

Wetland Delineation Report, approximately 0.11 +/- acres of wetlands were identified on the site, which is significantly less than originally anticipated based upon an analysis of the available USGS Wetlands Mapping. Once the PJDA has been submitted and reviewed by the Corps of Engineers, and the findings of the report have been confirmed, the city and its consultant team will begin the process of mitigating the wetlands located on the site, subject to the requirements established by USACE and Ohio EPA, respectively. Mitigation will then clear the way for remediation, site clearing, excavation, and grading activities to commence.

Friday, representatives from city administration, the police department, and LSFD, joined the Valentines Ladies to commemorate Jeannie Shumaker's photo unveiling on the Valentines Lady Wall on Sweetheart Lane.



### Public Works

This week, the city's new Public Works employee Jake Stolz, had a chance to come in and meet city staff. Jake joins the city from Union Township and is happy to be a part of the Loveland team. At Tuesday's City Council meeting, Jake will be sworn in by Mayor, Kathy Bailey.

Saturday evening, public works made repairs to a large water main break on West Loveland Avenue. The main break resulted in significant damage to the roadway causing it to be shutdown to traffic. Thanks to the hard work of the Public Works crew, the main was repaired and the road was restored and re-opened to traffic on Sunday. The efforts of our crew and the support of the Loveland Police Department to handle this situation with very little disruption to our residents and business community, was simply excellent.



Concrete replacements as part of the annual road program are coming to a close. Roadway milling is scheduled to start on Monday, June 27 and paving to start on June 30. Repaving will begin in our Warren County neighborhoods first.

Also, this week, Public Works crews completed brush pickup as a result of last week's storm. I know this special pickup was appreciated by all of our residents impacted by the storm.

### **Finance**

Assistant Finance Director Angie Walls announced that she accepted a position with Proctor and Gamble. Although Angie has only been with the city for a short time, she has done a great job and has been a pleasure to work with. Angie's last day in the office will be July 1. However, she has agreed to come in afterhours to help with the first payroll in July. We wish Angie the best of luck in her new role with P&G.

Wednesday, Director Finance, Mark Medlar, Customer Service Specialist, Mandy Lucas, Assistant City Manager, Cory Wright, Assistant to the City Manager, Misty Brents and I met with a Paycor representative regarding switching the city's payroll services from in house to Paycor.

### **Building and Zoning**

This week in the Building and Zoning Department, the construction of the Second Street townhome projects continued. Framing activities have commenced on Building #1 at Blossom Hill, and plan revisions will be required for Building #2. At Chimney Ridge, construction continues, with progress being made on the various units under construction at that location. A Certificate of Occupancy has been issued to the property located at 111 North Third Street, and the event center use located there is now fully compliant with all relevant codes and regulations.

Here are some additional highlights from the Building and Zoning Department's activities during the past week:

- Work continues at the Public Works Building.
- Plan review activities continue relative to the new St. Columban Community Center project.
- The department received inquiries about a potential expansion project at 912 Loveland-Madeira Road, which would accommodate the business growth needs of the current tenant. The Planning and Zoning Commission will need to consider this project before it proceeds to the development phase. No plans have been submitted as of the timing of this report.

- At 705 Loveland-Madeira Road, a new personal services use is being proposed, which will allow for adaptive reuse of this existing retail space.
- The Department received an application for Conditional Use to convert the former Johnny's Car wash located at 1115 Loveland-Madeira Road into a microbrewery and tap room. This application will be reviewed by the Planning and Zoning Commission in August.
- Staff began a review of the Planning and Zoning Code relative to the issue of regulating Mobile Food Vendors. The Planning and Zoning Commission will consider this issue and engage in discussion at the upcoming July 5, 2022, meeting.
- Work continues at the Quilter's Studio addition.

Also, you can now apply for your building and zoning permits online! The building department has uploaded the link to our online permit portal for your convenience. You'll be able to apply, upload plans and when your project is approved, even pay online. This is new to us too, so we appreciate your patience as we roll out this process. As always, if you have any questions or need assistance you can call us at 513-707-1447 (building) or 513-707-1450 (zoning). The link to the online application is: <https://aca-prod.accela.com/LOVELAND/Login.aspx>

### **Police**

As Bob Dylan's song title states, "The Times They Are A-Changin'." Below are the personnel changes for the police department over the past month.

Congratulations to our new Investigator Jesse Moore.



Congratulations to our new School Resource Officer for Loveland High School, Jake Steinkoenig.



Congratulations to the new School Resource Officer for St. Columban, Vicky "Bobcat" Johnson.



Also, congratulations to Monica Hammer as she moves on to Loveland Intermediate School starting July 12. Her last day with LPD will be July 5. Monica has spent the last 17 years with LPD, and she will be missed. She is only moved 0.6 miles away so we can walk down to get her if needed. Thank you, Monica, for all you have done for LPD.

#### **Upcoming Meetings & Events**

The Art League of Loveland will hold an Art Gallery Crawl on Saturday from 4:00 p.m. to 9:00 p.m.

The city will host a concert in Nisbet Park on Sunday from 6:00 p.m. to 8:00 p.m. featuring the Vinyl Countdown.

City Council will meet on Tuesday, June 28, at 7:00 p.m. at City Hall.