

MEMORIAL TREE PLANTING POLICY



Purpose:

The City of Loveland invites residents to honor departed family members and fellow residents through the planting of a memorial tree in a public park.

Policy:

The policy is intended to clarify the terms, conditions, and requirements for this method of remembering the departed.

Rules:

1. Current residents of the City of Loveland may purchase a tree to be planted on behalf of a deceased family member which will be planted in a public park of the resident's choosing. The departed need not have been a resident of the City of Loveland, but must have been related by blood or marriage to the current City of Loveland resident.
2. Non-residents may purchase a tree to be planted on behalf of a deceased City of Loveland resident in a park of the non-resident's choosing. The departed must have been a resident of the City of Loveland at some point in the departed's lifetime.
3. The City of Loveland City Manager or the City Manager's designee reserves the right to select the location of memorial tree in the selected park. The City Manager or the City Manager's designee will work with the person purchasing the memorial tree to find a mutually agreeable location; however the final location of the tree to be planted in memory of the departed is up to the City Manager or the City Manager's designee.
4. The City of Loveland City Manager or the City Manager's designee reserves the right to select the species to be used for the memorial tree. The City Manager or the City Manager's designee will work with the person purchasing the memorial tree to find a mutually agreeable species; however the final determination of the tree's species to be planted in memory of the departed is up to the City Manager or the City Manager's designee.
5. The time of year that the memorial tree will be planted is up to the discretion of the City Manager or the City Manager's designee. However, the City shall endeavor to plant the tree on a date that is acceptable to the person purchasing the memorial tree.
6. The City shall not permit a memorial plaque for a memorial tree other than at Nisbet Park, which shall remain consistent with other plaques currently onsite. The City is not

responsible for the ongoing maintenance and replacement of a memorial plaque that is purchased for use in Nisbet Park.

7. All City Ordinances and City of Loveland park rules must be followed, and should any part of this policy be found to be in conflict with City ordinances, park rules, or other laws, than this policy shall not govern but the applicable law or park rule shall govern.
8. The City of Loveland shall charge a minimum \$300.00 for the purchase of a tree, its planting and initial maintenance, and any memorial plaque (if applicable).
9. The City shall use best management practices to assist the memorial tree so that it survives and thrives. However, the City does not guarantee that a memorial tree will survive and is not responsible for the replacement of a memorial tree if it dies, is knocked over or otherwise in need of removal. For example, the City reserves the right to remove an ash tree that has been planted in memory of the departed if deemed necessary by the City Manager or the City Manager's designee because of a disease or pestilence.

Approved: _____
David Bednar, Recreation Chairman

Effective Date:

(cross reference: §955.02 of the Loveland Code of Ordinances

MEMORIAL TREE APPLICATION

Name of Applicant: _____

Address: _____ City: _____ State: _____ Zip: _____

Day Time Telephone: _____ Evening Telephone: _____

Fax: _____ E-mail: _____

Name of Person Memorial Tree is for (*please provide their former address if applicant is not a City of Loveland Resident*):

Proposed Location for Planting: _____

Proposed Tree Species: _____

Memorial Plaques are only permitted on trees planted in Nisbet Park. If applicable, please state below how the plaque would read:

Additional Comments:

Applicant must read the attached Memorial Tree Policy (items 1 through 9) and by signing below, applicant understands and accepts the terms stated herein.

Applicant

Date

THIS FORM MUST BE SIGNED FOR THIS APPLICATION TO BE CONSIDERED

Mail signed original copy of the application to:

Loveland City Hall

Memorial Tree Application

120 W. Loveland Avenue

Loveland, OH 45140

Office Use Only

___ Payment of \$300 received

___ Check, Cash or Credit

___ Receipt #

Approved By

Date