

**LOVELAND CITY COUNCIL
CAPITAL IMPROVEMENT PLAN WORKSHOP
Tuesday, September 8, 2009**

**Call to Order &
Pledge of Allegiance**

Mayor Weisgerber called the meeting to order at 7:04 p.m. The Pledge of Allegiance was recited.

Roll Call

Council Members Present: Vice Mayor David Bednar, Paul Elliott, Mark Fitzgerald, Todd Osborne, Mayor Robert Weisgerber, and Brenton Zuch.

**Motion to Excuse a
Councilmember**

Vice Mayor Bednar moved to excuse Councilman Joseph Schickel, seconded by Mr. Elliott. The motion carried by unanimous consent.

**Recognition of Audience
Members**

Also Present: City Manager Thomas Carroll, Assistant City Manager Jeffrey Wright, Acting Solicitor Joseph Braun, Clerk of Council Misty Cheshire; Assistant to the City Manager Amanda Stephany; Finance Director Bill Taphorn, Assistant Finance Director Harry Steger, Police Chief Tim Sabransky, Captain Huge Bomske, Public Works Director Larry Moreland, Deputy Public Works Director Scott Wisby, Fire Chief Otto Huber, Assistant Fire Chief Tom Turner, Chamber of Commerce Director Paulette Leeper, Drew Myers and Gary Vidmar of Loveland Redevelopment Group, Linda Cox, and Police Specialist Ray Shockey

Workshop

Mr. Zuch moved to open the 2010 Capital Improvement Plan (CIP) Workshop, seconded by Mr. Osborne. Roll Call: Fitzgerald, Yes; Osborne, Yes; Weisgerber, Yes; Zuch, Yes; Bednar, Yes; Elliott, Yes. The motion passed.

Mr. Wright used a PowerPoint presentation to highlight CIP projects and purchase requests for 2010. Mr. Wright's presentation focused on basic services, infrastructure, and ways to add value to the City, economically, environmentally, and aesthetically. Projects included: a new 1 million gallon water storage tank and painting the existing ½ million gallon water tank in Commerce Park; improvements to Nisbet Park and Lever Park; road repaving; gear for the Fire Department; police cars; a backhoe; two dump trucks; waterline replacements; downtown job creation, and installing a geothermal HVAC system at City Hall. Mr. Wright noted that the CIP included the purchase of a small street sweeper but outsourcing this service may be a viable option for the City.

Mayor Weisgerber asked Mr. Carroll to discuss how projects were prioritized in the 2010-2014 CIP. Mr. Carroll stated that Council was provided with all of the requests made by the departments. Staff has not prioritized these items and has not discerned what can or cannot be funded. This workshop gives Council an opportunity to review an unfiltered identification of needs from staff's perspective and allow Council to weigh-in for the budget process.

Mr. Osborne asked each department to provide an overview of their requests.

Chief Huber stated that the Fire Department requests were based upon their strategic planning process. Beginning in May, the department reviews their fleet and equipment replacement schedules and analyzes equipment or new technology that would allow the department to provide better service. He noted that his requests were based on equipment needs and replacement of rescue equipment. Other items included the replacement of a staff car, training equipment, and replacement of mobile data terminals.

Mr. Zuch asked the Chief to explain how the City of Loveland and Symmes Township are billed in the CIP process. Chief Huber stated that the Township has

their own CIP process. Some fire trucks are owned by the City and others are owned by the Township. When possible purchases are split between the two entities. The Township maintains their fire apparatus and buildings and replaces their equipment as does the City of Loveland.

Police Chief Sabransky reported that his department requests include the replacement of failing equipment, the installation of in-car video systems in each police car, ballistic vests, and three vehicle replacements. The Department received a stimulus grant earlier in the year and was able to purchase equipment that would have traditionally been included in the CIP. At the request of Mr. Zuch, Chief Sabransky discussed fleet maintenance and usage.

Mr. Fitzgerald stated that for many years City administration and Council have made the commitment to replace 3 vehicles a year, which he was glad to see continue. He gave kudos to the State for providing stimulus funds and to the Chief's for his ability to obtain the funds that essentially reduced the City's CIP expenses.

Mr. Steger identified three CIP items for the Finance and Income Tax department: a floor safe, a laptop computer, and a financial software package for utilities, purchasing, asset management, and general ledger.

Mr. Fitzgerald asked how much the software package would cost. Mr. Steger had received one quote in the amount of \$52,000 which could be financed for three years at zero percent interest. He noted that the software package did not include a payroll and human resource module but staff was looking for software that would interface with the new program. Mr. Fitzgerald stated that \$52,000 was not an excessive amount to pay for a comprehensive software package.

On behalf of Public Works, Mr. Wisby detailed the CIP items requested by the department. Those items included the replacement of a backhoe with a new backhoe or loader, the purchase of two pick-up trucks to replace 2-3 existing S-10 pickup trucks, the replacement of two dump trucks, a boring machine, a small street sweeper, and pavement line striping machine.

Mayor Weisgerber asked staff to explain the Riverside Drive geotechnical study. Mr. Moreland stated that the City Engineer intended to have five borings completed, installing readers to monitor the stability of the roadway.

Mr. Zuch supported the proposed fleet tracking device in the public works vehicles. He then discussed buying a street sweeper versus outsourcing street sweeping services for the residential areas of the City. He thought the City should try the outsourcing option for a few years and if it doesn't work out then the City can look into purchasing a sweeper. Mr. Fitzgerald was in favor of leasing a street sweeper but thought the roadways should be swept more than twice a year, perhaps monthly or quarterly.

Discussion then ensued on the purchase of a backhoe or loader for road salt. Mr. Fitzgerald asked if the product could be leased. Mr. Wisby stated that it would be more expensive to lease the equipment. Mr. Fitzgerald asked if the City should purchase a backhoe or loader with a bucket larger than 1.5 yards. Mr. Wisby stated that the 1.5 yard bucket can load the salt trucks in four scoops. A larger bucket would cause spillage and would not load evenly.

Mr. Osborne wondered if the City had asked the baseball organizations to donate services. Mr. Carroll stated that he has been in contact with Loveland Youth Diamond Sports and they have expressed the desire to donate funds to the City to

pay for additional dirt to crown the diamonds and improve drainage. Ms. Stephany is writing a memorandum of understanding to detail how the City would handle the donation.

Mr. Osborne asked if parking lots in the parks could be dedicated streets so the resurfacing could be incorporated in the Street Fund rather than the Recreation Fund. Mr. Carroll stated that the City has not considered that option. The City can review the parking lot improvements at the same time the City has a contractor working on the annual road rehabilitation program. Mr. Carroll stated that the income tax funds would equate to the same dollar amount no matter what fund the project is place into.

Mr. Zuch agreed that the streets should be swept more often. Mr. Moreland said that the City's goal was to sweep the side roads twice a year. He stated that the department tries to sweep the downtown and main drags every Friday but has not been able to keep up with that schedule due to maintenance problems with sweeper.


Mr. Zuch stated that he loved the wheeled recycling containers for those with disabilities and citizens over a certain age; the additional recycling cans in Phillips Park; the geothermal HVAC system at City Hall and the keyless entry system at City Hall.

Adjournment

Mr. Fitzgerald moved to adjourn the workshop, seconded by Mr. Elliott. The motion carried by unanimous consent. Mayor Weisgerber declared the meeting adjourned at 8:06 p.m.



Robert Weisgerber, Mayor



Misty Cheshire, Clerk of Council

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